# Settlement

This settlement defines the conditions of use of the FabLab. The terms used to designate persons in this document apply equally to women or men.

**Mission:** The SDG Solution Space FabLab is a fabrication laboratory equipped with computer-controlled machines where students and members from the Geneva-Tsinghua Initiative, UNIGE or other institutions and humanitarian organizations, professionals (designers, artists, architects, etc.), companies, or other people willing to pursue a personal project, imagine, share and make unique objects, prototypes, or small series. All creations must be ***linked to the SDG*** and ***must be documented***.

**Resources :** FabLab users must use the consumables made available in a manner consistent with their destination.
They must also behave in such a way as to guarantee access to available resources for other users and to provide all necessary assistance and support to these latter.

**FabLab Manager:** The FabLab should not be used without the presence of at least one FabLab Manager or an advanced user. The user agrees to respect and apply the instructions provided by the  facilitator.

**Machines:** No machine must be used until its user has received a preliminary instruction provided by an authorized person. This instruction must be attested and registered with the FabLab.

Each machine must be used on the basis of the instruction sheet provided for a normal use.

The user should never move away from a machine during a process.
In the event of a problem during operation, immediately stop the machine and call a facilitator.

**Insurance** : Before operating a machine, FabLab users must ensure that they hold private & business liability insurance on a personal basis or by their employer. They must also verify that they are insured for accidents professional or non-professional.

**Responsibility of the FabLab** : The FabLab puts the resources at your disposal. Their use and exploitation is under the sole responsibility of the users.
The FabLab can not be held responsible, as its members, in any case, in the event of damage, accident, loss of related to intellectual property.

**Code of Conduct:**[1]

This code of conduct outlines our expectations for participants within the SDGSolutionSpace community, as well as steps to reporting unacceptable behavior. We are committed to providing a welcoming and inspiring community for all and expect our code of conduct to be honored. Anyone who violates this code of conduct may be banned from the community.

The community strives to:

- **Be friendly and patient.**
- **Be welcoming:** We strive to be a community that welcomes and supports people of all backgrounds and identities. This includes, but is not limited to members of any race, ethnicity, culture, national origin, colour, immigration status, social and economic class, educational level, sex, sexual orientation, gender identity and expression, age, size, family status, political belief, religion, and mental and physical ability.
- **Be considerate:** Your work will be used by other people, and you in turn will depend on the work of others. Any decision you take will affect users and colleagues, and you should take those consequences into account when making decisions. Remember that we're a world-wide community, so you might not be communicating in someone else's primary language.
- **Be respectful:** Not all of us will agree all the time, but disagreement is no excuse for poor behavior and poor manners. We might all experience some frustration now and then, but we cannot allow that frustration to turn into a personal attack. It's important to remember that a community where people feel uncomfortable or threatened is not a productive one.
- **Be careful in the words that we choose:** we are a community of professionals, and we conduct ourselves professionally. Be kind to others. Do not insult or put down other participants. Harassment and other exclusionary behavior aren't acceptable.
- **Try to understand why we disagree:** Disagreements, both social and technical, happen all the time. It is important that we resolve disagreements and differing views constructively. Remember that we're different. The strength of our community comes from its diversity, people from a wide range of backgrounds. Different people have different perspectives on issues. Being unable to understand why someone holds a viewpoint doesn't mean that they're wrong. Don't forget that it is human to err and blaming each other doesn't get us anywhere. Instead, focus on helping to resolve issues and learning from mistakes.

**Definitions**

Harassment includes, but is not limited to:

- Offensive comments related to gender, gender identity and expression, sexual orientation, disability, mental illness, neuro(a)typicality, physical appearance, body size, race, age, regional discrimination, political or religious affiliation
- Unwelcome comments regarding a person's lifestyle choices and practices, including those related to food, health, parenting, drugs, and employment
- Deliberate misgendering. This includes deadnaming or persistently using a pronoun that does not correctly reflect a person's gender identity. You must address people by the name they give you when not addressing them by their username or handle
- Physical contact and simulated physical contact (eg, textual descriptions like "hug" or "backrub") without consent or after a request to stop
- Threats of violence, both physical and psychological
  Incitement of violence towards any individual, including encouraging a person to commit suicide or to engage in self-harm
- Deliberate intimidation
- Stalking or following
- Harassing photography or recording, including logging online activity for harassment purposes
- Sustained disruption of discussion
- Unwelcome sexual attention, including gratuitous or off-topic sexual images or behaviour
- Pattern of inappropriate social contact, such as requesting/assuming inappropriate levels of intimacy with others
- Continued one-on-one communication after requests to cease
- Deliberate "outing" of any aspect of a person's identity without their consent except as necessary to protect others from intentional abuse
- Publication of non-harassing private communication

Our open source community prioritizes marginalized people's safety over privileged people's comfort. We will not act on complaints regarding:

- 'Reverse' -isms, including 'reverse racism,' 'reverse sexism,' and 'cisphobia'
- Reasonable communication of boundaries, such as "leave me alone," "go away," or "I'm not discussing this with you"
- Refusal to explain or debate social justice concepts
- Communicating in a 'tone' you don't find congenial
- Criticizing racist, sexist, cissexist, or otherwise oppressive behavior or assumptions

**Diversity Statement**

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[1] uses information sourced from the [Open Code of Conduct](Open Code of Conduct)

We encourage everyone to participate and are committed to building a community for all. Although we will fail at times, we seek to treat everyone both as fairly and equally as possible. Whenever a participant has made a mistake, we expect them to take responsibility for it. If someone has been harmed or offended, it is our responsibility to listen carefully and respectfully, and do our best to right the wrong.

Although this list cannot be exhaustive, we explicitly honor diversity in age, gender, gender identity or expression, culture, ethnicity, language, national origin, political beliefs, profession, race, religion, sexual orientation, socioeconomic status, and technical ability. We will not tolerate discrimination based on any of the protected characteristics above, including participants with disabilities.

**Reporting Issues**

If you experience or witness unacceptable behavior—or have any other concerns—please report it by contacting us via [CONTACT].

# The Fab Charter

**What is a fab lab?**

Fab labs are a global network of local labs, enabling invention by providing access to tools for digital fabrication

**What's in a fab lab?**

Fab labs share an evolving inventory of core capabilities to make (almost) anything, allowing people and projects to be shared

**What does the fab lab network provide?**

Operational, educational, technical, financial, and logistical assistance beyond what's available within one lab

**Who can use a fab lab?**

Fab labs are available as a community resource, offering open access for individuals as well as scheduled access for programs

**What are your responsibilities?**

*safety:* not hurting people or machines

*operations:* assisting with cleaning, maintaining, and improving the lab

*knowledge:* contributing to documentation and instruction

**Who owns fab lab inventions?**

Designs and processes developed in fab labs can be protected and sold however an inventor chooses, but should remain available for individuals to use and learn from

**How can businesses use a fab lab?**

Commercial activities can be prototyped and incubated in a fab lab, but they must not conflict with other uses, they should grow beyond rather than within the lab, and they are expected to benefit the inventors, labs, and networks that contribute to their success.